



Appendix D.3 EAP Face-to-Face Meeting Documentation

The facility Emergency Action Plan (EAP) will have an appendix that contains a form for documenting training that is held related to the EAP. This EAP form would be used to document any such training regardless of whether it is held for CCR compliance purposes. The CCR Annual Face-To-Face Meeting form is specifically structured for creating the required operating record document and the Word version may be customized to fit a specific meeting or set of meetings.

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CCR Emergency Action Plan Annual Meeting Documentation

Use this form to document the CCR Rule required annual face to face meeting.

Meeting was held to discuss the Emergency Action Plan for the following CCR unit(s): Bottom Ash Pond

Plant Personnel conducting the meeting: Randy Brown, David Thompson

Date: 3/17/21 Time Held: 12:00

Attending Organization: Mason Co. Div. Homeland Security + Emergency management

Print Name: Matt Gregg Sign: *

Print Name: Scott Donley Sign: *

Print Name: _____ Sign: _____

Attending Organization: Mason County Sheriffs Dept

Print Name: Steven Greene Sign: *

Print Name: _____ Sign: _____

Print Name: _____ Sign: _____

Attending Organization: Mason County Emergency Services

Print Name: Dennis Zimmerman Sign: *

Print Name: _____ Sign: _____

Print Name: _____ Sign: _____

Attending Organization: WV Emergency management Division (WVDHS)

Print Name: Gregg Fuller Sign: *

Print Name: _____ Sign: _____

Print Name: _____ Sign: _____

Use multiple pages to document additional organizations or attendees.

* Zoom meeting due to COVID meeting restrictions see minutes

Mason County LEPC Meeting Minutes from 03/17/2021

Submitted by: JR Spencer, Secretary

Chairman Matt Gregg opened the online zoom meeting by thanking those who could attend. Matt introduced those members who were present and attending the phone meeting from the Emergency Operations Center.

Business Reports

The minutes from the previous meeting held on 12/16/2020 were sent by email to the group for review prior to today's meeting. Motion was made to accept the minutes as written with no changes by Dave Thompson and seconded by Steven Greene. Motion Passed.

The treasurer's Report was given by Kim Harbour. Balance as of 12/16/2020 was \$8,272.39 and the Income since then was \$1.02 and there was no Expenses bringing the Balance as of 03/17/2021 to \$8,273.41. Motion was made to accept the report by Lisa Gangwer and seconded by Elisabeth Lloyd. Motion Passed. There was discussion held on getting names and signatures changes on bank account.

Agency Reports

Mason Co Div. of Homeland Security & Emergency Management-

- Matt Gregg- Busy providing support to COVID vaccine and testing clinics. The old Goodwill building in Point Pleasant has been secured to work out of. Been working with Health Dept/Fruth's/WVU Medicine/State of WV.

Mason Co 911-

- Matt Gregg- Nothing to report

Mason Co Office of Emergency Services-

- Dennis Zimmerman- Stated everyone (FD's-AEP-DOH-DOF-National Guard-out of county FDs-EMS-Law Enforcement) worked well during the recent storms.

Mason Co EMS-

- Elisabeth Lloyd- Nothing to report

Mason Co Sheriff's Dept-

- Steven Greene- There has been an increase in overdose calls due to a supply of more potent strand than normal.

Coast Guard-

- Todd Childers- The Port Security Grant period is open for application till May 15th. He can help with the process if anyone should need it. Looking to be back in the office as "normal" in May.

WV Emergency Management Division-

- Greg Fuller- Nothing to report at this time. He was glad to be with us today for our meeting.

Lakin Hospital-

- Danelle Wandling- Things are going well at their facility. There is no active COVID cases currently. They are keeping a close watch on the House Bill that would close their facility on Jan 1st.

National Weather Service-

- Tony Edwards- There is a Severe Weather Threat tomorrow for our local area. This would be the first severe storm this season. It happens to currently be "Severe Weather Awareness Week". He is also looking for any feedback from the February storms that passed thru the area, please feel free to contact him.

CONTACT of Huntington Rape Crisis Center-

- Michaela Wamsley- They have started a Support group for survivors of sexual assault, stalking, and human trafficking, as well as any secondary survivors. Secondary Survivors are close personal friends, family members/ Partners of the primary victim. This is held via zoom; the next group will be held on March 23rd at 6pm.

AEP Mountaineer Plant-

- Randy Brown- The plant is doing a trial period of shipping gypsum by river. Part of the process has large trucks entering the highway at the plant for a short distance. As this trial goes, the amount of truck traffic will increase.
- Gave a required presentation/review of their "Monitoring and Emergency Action Plans for Dams". [a copy will be attached to these minutes]

Mason Co Amateur Radio Group-

- Jeff Holstein- The Mason County ARES participated in a recent drill and all went well.

Old Business

There was no old business discussed.

New Business

There was no new business presented.

Good of The Order

Matt Gregg reminded everyone that with the new google group set up, you can send a message/document to the email address and it sends to all members in the group.

Lisa Gangwer asked about the vaccine list for Mason County. Matt Gregg confirmed that the Governor has lowered the age to 16 to receive the shot however Mason County has the Maderna vaccine and the lowest age for it is only 18. Matt also said the group of names from Mason Co list were all entered into the state system so they will contact the person. Mason Co currently is getting 600 doses per week and we have over 1,000 on the list currently.

Next Meeting

Matt Gregg spoke about having a combination meeting of in-person and Zoom for those who are calling in. After some discussion it was decided the county will host the next meeting and provide lunch. The date and location will be confirmed then an invite will be sent out to the group.

A motion was made to adjourn the meeting by Scott Donley and seconded by Steven Greene. Motion Passed.

MEMBERS IN ATTENDANCE

Chairman- Matt Gregg, Mason Co Div. of Homeland Security & Emergency Management

Vice Chairman- Scott Donley, Mason Co Div. of Homeland Security & Emergency Management

Secretary- JR Spencer, Citizen

Treasurer- Kim Harbour, Mason County Commission

Media Coordinator- Elisabeth Lloyd, Director of Mason County EMS

Steven Greene, Lieutenant Mason County Sheriffs Dept

Todd Childers, US Coast Guard Marine Safety Unit

Dave Thompson, AEP Mountaineer Plant

Danelle Wandling, CEO Lakin Hospital

Todd Stover, Lakin Hospital

Lisa Gangwer, Citizen

Dennis Zimmerman, Director of Mason Co Emergency Services

Randy Brown, AEP Mountaineer Plant

Cindy Swisher, Lakin Hospital

Elizabeth Kennedy, WV DHHR for Mason Co & Putnam Co

Michaela Wamsley, Advocate for Mason Co CONTACT Rape Crisis Center

Tony Edwards, National Weather Service

Gregg Fuller, Deputy Director of WV Emergency Management Division

Jeff Holstein, Mason County ARES (Amateur Radio)