

CCR Emergency Action Plan Annual Meeting Documentation

Use this form to document the CCR Rule required annual face to face meeting.

Meeting was held to discuss the Emergency Action Plan for the following CCR unit(s): Mountaineer Plant Bottom Ash Pond Complex Dikes

Plant Personnel conducting the meeting: Randy Brown

Date: 3/21/18 Time Held: 12:00 (noon)

Attending Organization: Mason County Office of Emergency Services

Print Name: Dennis Zimmerman Sign: see attached minutes

Print Name: RC Faulk Sign: see attached minutes

Print Name: Math Gregg Sign: see attached minutes

Attending Organization: Mason County Sheriff

Print Name: Greg Powers Sign: see attached minutes

Print Name: _____ Sign: _____

Print Name: _____ Sign: _____

Attending Organization: American Red Cross

Print Name: Mike Barnes Sign: see attached minutes

Print Name: _____ Sign: _____

Print Name: _____ Sign: _____

Attending Organization: West Virginia Dept Homeland Security + Emergency Management

Print Name: Greg Fuller Sign: see attached minutes

Print Name: _____ Sign: _____

Print Name: _____ Sign: _____

Use multiple pages to document additional organizations or attendees.

Mason County LEPC Meeting

March 21, 2018

Chairman Dave Thompson welcomed everybody to the meeting and thanked Rob Northup and ICL for hosting the meeting and providing a wonderful lunch.

Rob Northup gave a safety briefing on what to do if an alarm would go off and where restroom facilities, exits, etc. were located. Rob also wanted to say thank you to the Point Pleasant Fire Department for helping with a brush fire recently.

BUSINESS REPORTS

Lisa Gangwer presented the minutes from the last meeting and they were reviewed and accepted. Motion was made by Rex Troy and seconded by Paula Gregory. All members in attendance approved.

Ruth Dunham sent the treasurer's report and it was reviewed and accepted.

CODE RED Activity Report

R.C. Faulk said that he has an email report that tells if the CODE RED announcement for the LEPC meeting reminder went thru and was received by the recipients. The color green is for the phone numbers on record and the other color was for the texts. He asked members in attendance to please check on the paperwork he passed around if you received the information.

Health Department

Ken Marcum said that Jennifer Thomas asked him to tell everybody that the flu activity is decreasing. The Health Department received a grant and they used these funds to buy first aid kits for Churches and Community Buildings. They have been giving tetanus shots to the people involved in the recent flooding and the recent activity of communicable diseases, etc. has been delivered to the doctors to keep them up to date.

Ken said that he has been doing restaurant inspections and has been very busy with other parts of his job.

Emergency Management

Dennis Zimmerman said that it has been a busy month with the flooding. They have distributed quite a bit of food and animal food to the other end of the county. He said we did meet the threshold of what is needed to receive the disaster grant but will have to wait and see what happens. Each agency we contacted in the county had records and some were good and some not so good so some got kicked out of the system. The city of Point Pleasant had the most money spent.

911

R.C. Faulk said that last year 911 handled over 49,000 calls. Texting is included in that total so more people are reaching out by text. We want to make sure that information gets out there because sometimes in zero voice service texting sometimes still works.

EMS

Dennis Zimmerman said that EMS is status quo but some major changes have been made. We have some significant financial issues but we are working on that now.

CERT

The CERT Team was activated for the first part of the flooding and were evaluating flooded areas and roads in the county. They shut down Route 2 because DOH did not have a chance to put their signs up yet so Paul Simon' parked his truck to block the traffic.

Also, 4 members received their HAM Radio Technician certifications.

Coast Guard

Next Wednesday we will be hosting the Maritime meeting at the Blennerhassett Hotel from 1:00 – 3:00 pm.

On June 20th Commander Tanya Giles will be departing on her regular rotation to the Safety Center. We will be hosting a Chain of Command Ceremony at the Barboursville Park at 10:00 am that day and the public is welcome to attend. Dave Thompson said that we really appreciate all of her help during her service with our community. Coast Guard involvement has improved greatly since she has been involved. Her support has been wonderful and we appreciate it and hate to see her leave but very happy for her. She said she will be going to Washington, D.C. and that the collaboration and partnership made her job easier too and she appreciates all of it.

Facility Reports

Pleasant Valley Hospital

Rex Troy said that there is not much going on at the hospital right now. He is the Region 2 Coordinator for the WV Hospital Association and they had Twenty Thousand Dollars (\$20,000.00) to use for equipment and Seven Thousand Dollars (\$7,000.00) for training. Mason County received a stair chair and 4 cervical collar bags. The hospital bought some hazmat material also.

AEP Mountaineer Plant

Randy Brown said that we have a federal rule that applies to us and nobody else in the room from the Coal Combustible Group. We have 5 dams or impoundments that fall under this rule and we have emergency plans for this if there were ever an issue with one of them such as recommended road blocks, etc. The emergency plans were reviewed and if anything would happen there is already a written plan and agencies that could be involved have a copy of this plan. It is an annual requirement that I present this to this group and if you would like more information I would be happy to talk to you about it.

Randy said that they have Monitoring and Emergency Action Plans for the dams which in an emergency can help responders react most effectively and that the plan contains the following information:

- Introduction
- Map of the dam
- Part I – Monitoring and Inspection Schedule
 - A – Normal Conditions
 - B – Adverse Conditions
 - C – Standby Alert
 - D – Evacuation Conditions
- Part II – Emergency Action and Evacuation Plan
 - A – Notification of Agencies
 - B – Evacuation of Downstream Persons
 - C – Evacuation Map
- Part III – Post Evacuation
- Part IV – Administrative and Record Keeping
 - A – Signature and Distribution List
 - B – Inspection Records
- Appendix A – Unusual or Emergency Event Log
- Appendix B – List of Contacts

Recent flooding held up some of our coal and limestone unloading but the river has gone back down and we are back to normal. We would have received some coal by rail that we requested with CSX. They gave us a high price and we accepted so the agreement was made and then they turned around and said that they refused to bring it.

Dennis Zimmerman asked what kind of impact would we have if the plant went down without coal? Randy said that it would not affect the local community any more than anywhere else because the grid is all connected unless a lot of plants went down at the same time. We can run rail coal but it would not be able to keep up with the burn of the coal. We burn a ton of coal every 7 seconds and normally we have a stockpile but the river was up to some level for around 60 days which is normally not expected.

CONTACT

Paula Gregory said that for the past 2-3 months there has been no hospital calls but generally 80% of rapes are not reported so because we don't get called does not mean it doesn't happen. Paula wanted to let everybody know that she is going to part time and Briteny Mitchell will be working the other part time so they are working on reorganizing and making it work together. They have moved our office to the rectory which helped a lot and we are blessed that they moved us there. Paula said she may stay part time or she may retire but she will decide that later.

Law Enforcement

Matt Gregg said that the Sheriff, State Police, 911 and Mason County Board of Education had their first School Safety Committee planning meeting. They are going to do live tabletops at every school and board office. Our goal is to do an exercise and tabletop for every school in the county within the next year for active shooter in the schools. If you are driving by and you see a lot of police vehicles there it may be part of the training. No other county in the State of WV has an in depth plan to practice this.

Also, a reminder that we have fair and festivals season coming up too. We are starting our planning in the near future.

The Sheriff's Department got approved to get kits for the K9 unit. This will consist of a tactical vest that the dog will wear and it will have narcan and first aid kits for both the officer and the dog.

Rex Troy asked if they are addressing the program Stop the Bleed. Matt Gregg said that they had a request from the school to do Stop the Bleed training and it is on the list of things to get accomplished and get scheduled. We are going to try to have all the details ironed out in the next few weeks. Rex said that they may have grant money if they do more training next year too.

HAM Radio

Randy McGill said that there is nothing significant to report at this time. They do have more Amateur Radio Officers coming on line and some are CERT members. We are hoping that this will be a great asset to them and we want to thank CERT and congratulate the members who took the training.

Jeff Holstein said that the Mason County Amateur Group is moving slowly but it is moving forward. We are at the point that funding might become an issue for us. We did do a boot drive last October and this October but the grant that we turned in has been turned down so if there is anybody who would like to help please do so. The goal for our funding is so we can get solar power battery backup for our repeaters. We are tied to the grid right now and we need to have a backup source.

Red Cross

Mike Barnes said that they are in the process of partnering with the Mason Fire Department to install fire alarms. We can also offer a 2 day mass training opportunity so if anybody is interested; please let Todd Wines know. We have various training we can do such as mass shelter care, etc. We have a new person starting and Todd will bring him to the next meeting to introduce him.

County Commission

Kim Harbour said that there is nothing new to report at this time.

AEP River Transportation

Jill LaValley said that they had issues getting coal to the power plants because of the flooding. She said that they are also in the process of hiring people.

Gary Johnson has transferred to Huntington and Joe Laugerman may be at the next meeting in his place. Lisa Gangwer said that we wish Gary all the best in his new area and that he will definitely be missed by the Mason County LEPC and all who know him.

APG Polytech (formerly M&G Polymers)

Scott Whitwer said that on October 24th M&G Polymers declared bankruptcy. It was a heart wrenching situation for our people and for our county. Far Eastern New Century in Taiwan is one of the largest corporations in Asia and has purchased the M&G assets. On March 2, 2018 the sale was complete and we brought back 35 people and started retraining. Almost all employees will eventually be brought back and we may need to hire a few people.

Scott said that the limiting factor right now is the raw material supplies. We think we should start back in production by June. We have already had a group from China visit and are talking about establishing some other industry next to us so this could be another great thing for Mason County.

Mason Fire Department

Chuck Blake said that Friday of this week we are going to receive a Four Hundred Thousand Dollar (\$400,000.00) pumper and it was funded partly thru a grant and the rest from the department. We will also be the first digital fire department in Mason County. We are proud to partner with the Red Cross to help put in smoke alarms in the area. Chuck said that he has gained a lot of knowledge over his career and he hopes that this knowledge and wisdom will be a good addition to the department.

R.C. said that the Mason Fire Department will be having a hazardous materials operation class on April 21 and 22, 2018 and the class has been filled up.

WV DHSEM

Greg Fuller said that there continues to be a lot of training opportunity that you can find on Course Mill and if you are having trouble getting signed up then let us know and we can help you. Most of this training is free and in some cases may pay for your transportation cost. We will be starting another round of State Homeland Security grants coming up. We are going to have a meeting to decide how these grants are going to flow and threat hazardous risk assessment is going to be a part of this and the THIRA. They are going to be discussing a various amount of grants. There are usually way more requests than dollars available on some grants.

Greg said that Mason County was one of the hardest hit counties in the State and they did an excellent job of staging and setting up resources, etc. during the flooding. We are very happy with how things went in Mason County and I am here if anybody has any questions, please just let me know.

Paula Gregory asked about several ladies in Huntington that go to different Homeland Security Meetings in Huntington and she would like to know if there are meetings like that that she could attend. He said that this LEPC meeting is one of them and that she is more than welcome to come and attend any of their meetings.

ICL America

Rob Northup said that we are in a Responsible Care Audit at this time.

We also had a fire Monday evening in the field and the Point Pleasant Fire Department helped extinguish it and we would like to say thank for your help to them again.

Old Business

By-laws update

R.C. Faulk said that we are at a halt. We submitted them over a year ago and they were lost but they did have postal tracking so they were delivered. We submitted them again and they were stuck in a box and have yet to be seen. Greg Fuller said that he would take a copy to them himself if we give him a copy.

Grant Submittals

Dave Thompson said that he doesn't think that they have looked at the Grant submittals yet. Greg Fuller said that if you have not been notified that you were approved for the grant for 2017 then assume that you didn't get them.

New Business

TIER II

Dave Thompson said that there are 2 facilities in the county that we have not received the TIER IIs from and he is going to talk to them. The rest have been submitted and are in there. We need to get with the fire departments and help them learn how to be able to get into this site. We need to get more information out so they can get into it.

The fees were raised and the top fee could be Two Thousand Five Hundred Dollars (\$2,500.00) and part of the raise is to help fund the TIER II training.

Dave said that the program seems excellent but we need to get this information out to the people that need it such as the fire departments. The facilities have done about all that they can do.

Training Opportunities – 2018

Greg Fuller and Mike Barnes with the Red Cross brought up some training. They said that we just need to get people to sign up for the training and use these opportunities and take advantage of them. Greg said that Matt Gregg and R.C. Faulk have done an excellent job of sharing opportunities.

2017 exercise After Action Report – Update

R.C. Faulk said that the communication that specifically dealt with Gallia County has been addressed. We met and we have developed a plan to bridge the 2 states together. We were going to test the plan but Gallia was missing one piece of the components so once that is taken care of we will be able to train people and test in the field.

2019 Exercise Planning Group

Rob Northup is Chairman of the group. We had a meeting this morning and tentatively have a date which is Saturday, September 15th with a backup date of Saturday, September 22nd. Matt Gregg said that September 15, 2018 will be the weekend of the Mothman Festival. R.C. and Rob said that we will change the date to Saturday, September 22nd and come back to the next meeting with the backup date.

Dave Thompson said that if anybody has any key elements that need included in this exercise; please let Lisa Gangwer, Rob Northup or R.C. Faulk know what you need encompassed so it can be included in the exercise planning or another drill or exercise leading up to it. Please get that feedback to them so they can incorporate it for what you need to get your requirements and grants.

One of the things we would like to purchase is a smoke machine to help with the exercises. Dave said that he would like some help to see what machine would be the best for our needs and at the next meeting we will make a motion and vote if we would like to purchase it with LEPC funds. We have supplies that will be needed for the exercise also such as Controller and Evaluator vests so they will stand out and people will know who they are during the exercises. We will get some information on those and make a motion to participate at the next meeting also to see if it gets approved. We applied for a smoke machine and generator in our 2017 HMEP Grant but did not get it.

Good of the Order

CODE RED

R.C. Faulk said that for 2018 we have updated all the call out lists and we are up to date and this was free. This is the last year for our CODE RED contract. Kim Harbour and I will reach out to him later in the year to see if they can get a great rate again for our contract. We have not even come close to using our bank of calls for free that we have so that should help with the contract lower price.

ICL has a very active program by having meetings with the community and anything we can do to help promote that we would like to do. Rob will send the community meeting dates and the schedule of their alarm testing so that we can get the information out. He will send the information to Lisa Gangwer and she will send out to the LEPC and ask them to share to their contacts also.

Next Meeting

Our next meeting is scheduled for Wednesday, June 20, 2018 but that is also WV Day and State employees will be off. Dave Thompson proposed that we move that meeting to another day. R.C. Faulk made a motion to move it to Wednesday, June 13, 2018 and Matt Gregg seconded the motion. All in attendance agreed and Lisa Gangwer will send a notice out to the member list to notify them of the change.

Next meeting will be held on Wednesday, June 13, 2018. AEP Mountaineer Plant volunteered to host the meeting and provide lunch.

Motion to adjourn made by Matt Gregg and seconded by Paul Simon'. All in attendance agreed.

Meeting minutes completed by:

Lisa Gangwer
Secretary, Mason County LEPC
AEP Mountaineer Plant
Work: 304-882-4034
lrgangwer@aep.com

Attendance for the March 21, 2018 Meeting:

Lisa Gangwer	Dave Thompson
Ken Marcum	Paula Gregory
Briteny Mitchell	Woody Moore
Scott Whitwer	J.R. Spencer
Greg Fuller	Kim Harbour
Mike Barnes	R.C. Faulk
Paul Simon'	J. B. Turley
Randy Brown	Randy McGill
Chuck Absten	Matt Gregg
Jeff Holstein	Chuck Blake
Bob Baldwin	Jill LaValley
Tanya Giles	Shaea Haynie
Robert Northup	Dennis Zimmerman
Greg Powers	