

## Mason County LEPC Meeting

March 15, 2017

Chairman Dave Thompson welcomed everybody to the meeting and thanked AEP Mountaineer Plant for hosting and providing a wonderful lunch. Dave gave a short safety briefing and asked everybody to introduce themselves because there were visitors at the meeting. He then introduced the new Plant Manager for Mountaineer Plant, Bryan Mabe. He said that he appreciates all that the LEPC does for our county. He has worked for AEP for over 30 years and grew up in Point Pleasant. He expressed his appreciation and cooperation from him and the staff at Mountaineer Plant. He offered his support to the LEPC and Emergency Services if needed.

### **BUSINESS REPORTS**

Lisa Gangwer presented the minutes from the last meeting and they were reviewed and accepted. Motion was made by R.C. Faulk and seconded by Rex Troy. All members in attendance approved.

Ruth Dunham sent the treasurer's report. Motion was made by Matt Gregg and seconded by R.C. Faulk. All members in attendance approved.

### **Law Enforcement**

State Patrol – Joe Finnicum said that the election has brought changes to our leadership (new Governor and Superintendent) adjusting to how they want things done in the future. The amount of State Patrol man power in Mason County will remain the same. Mason County Sheriff – Greg Powers said they are still working with the Highway Safety Grant on Route 2 and Route 35. They are staying very busy answering calls also.

### **Emergency Management**

Dennis Zimmerman said that he has 3 ½ months under his belt now and has done some reorganization. Matt Gregg is now Deputy Director on the Emergency Management side of the house and R.C. Faulk is still the Deputy Director on the 911 side. The biggest thing for EMA to work on right now is the Emergency Operations Plan (EOP) for the whole county. We are trying to get our Mason County EOP lined up with the State EOP. This year we are going to work on our basic plan which is ES5 and ES6; public health, emergency medicine and crisis care. We noticed a need for crisis care if we have a major event. We are also going to work on the fiscal annex. In a disaster it is all about documentation so they are getting with the county attorney to make a list of how we will report in the future. We feed to the State and the State feeds to Federal to get a declaration.

One thing we are going to do in late April or early May is we are going to start incident planning for the Mothman Festival. With so many people attending we need to find a way to handle the parking and traffic. A big concern is what if we have a pop up thunderstorm, structure fire, etc. How will we be able to get to it and take care of it? We need a plan in place to deal with that amount of people.

Rex Troy asked about food contamination at the Mothman Festival and he said yes they have discussed that also.

Deputy Director of EMA Matt Gregg said that on March 28<sup>th</sup> he has three times set up for people to come and spend about an hour and familiarize themselves with how everything works and the building if they are interested in volunteering. If you are in the fire department and think that you might be a representative you should come to this. We are going to start a volunteer data base to set up for help if needed. Also, the weather service will be at 911 tonight to do their weather spotting class and we are going to start working on our weather related issues. We want people to use the proper terminology so we can have accurate information when sending this information to the State.

Matt said that they are going to have a meeting on April 12<sup>th</sup> to start upgrading plans.

Dave Thompson said that he encourages everybody to go to the 911 Center to familiarize yourself with the equipment and how it works. Let Matt know which time you are planning on attending.

Matt said in regard to March 28<sup>th</sup> that we need people that can answer phones and keep documentation. You do not have to be a Fire Chief; you just need to be somebody who wants to help.

Dennis Zimmerman said that we want to use the screens and phones in the EOC during the training so you can get the nuts and bolts of it so you will have an idea of what you will be doing.

Dave Thompson said that if you have not been to the 911 Center it is a very impressive system and set up.

Dennis Zimmerman said that the Emergency Operations Center (EOC) belongs to all of us because if we ever have an event then we need help.

## 911

R.C. Faulk said that we have officially established an email account for Mason County LEPC. It is lepc@masoncountyoeh.com

CODE RED: He said one of the new things that we have integrated into the CODE RED system that we did not originally have is the auto post feature. They have allowed the integration between Twitter, CODE RED and Social Media platform so it is all done at once now. We did not have to pay any extra for it because they let us do it for free.

The positive CODE RED discussion during the March 1<sup>st</sup> storm was that we used it to activate the cellular IPAWS program. The first time we did it we had a 48% success rate and on the second call we only had 28% pick up the phone. Most picked up the phone at the first call.

We did a storm report for the newspaper. In a one hour period we answered 65 calls that had nothing to do with anything except the storm activity. Every single line was in use at the same time and we have 8 lines that can operate at the same time. They were running 4 to 5 simultaneous positions and did not miss a call which is pretty impressive. The majority of the calls went straight to the Division of Highways (DOH). R.C. built a system for DOH so they can assign this to them electronically thru CAD. Sixty nine calls in all in that one hour.

R.C. said that since October we have been talking about the new trailer project. The day they took possession of it the trailer got hit by a semi. It has been called a total loss by insurance. We just received the okay to order a new one and it is a custom build so it will take some time.

April 24<sup>th</sup> will be the 10 year anniversary of moving into the new 911 Center.

911 will be hiring 6-7 people for part time staff.

R.C. said that the little blue pamphlet that he passed out is the 2016 annual report and it has some history in it also. It has the report for telephone, CAD dispatch report and radio communications report. We have 22 channels now not 21. Since the history of 911 January 2, 1996, we have had just under 1.2 million calls that have come thru 911.

He said that you may have seen on TV a week ago that AT&T suffered a 911 outage but that had nothing to do with our 911 building and our system worked fine.

Remember to tell everybody to put 304-675-9911 into their cell phones. If you are calling 911 from your cell phone it depends on what tower it is going thru as to which 911 Center you will get. By calling 675-9911 from your cell phone you will go directly to Mason County 911. Remember that we can also do texting.

What was disappointing thru the outage is that it was discovered that Frontier discovered this at 5:00 am and did not let us know. We found out at around 9:00 am by the police. Frontier did not notify anybody and R.C. discussed this with their management.

R.C. said that with the exception of one fire department we have been able to integrate the other fire departments with the OES email accounts. We will not have to fax anymore and they will get information immediately so this will be a great help. It will also save a lot of paper, ink and time by not using the fax machine.

Mason Police Department is using email now and the officers are also on the county email plan.

R.C. said that Mission X is a custom platform software that will allow us to run the EOC without sitting in the seats. We can do registration of shelter occupants from a tablet. If you have children that come to the shelter you can take a picture of them and if they come up missing you can send the picture to the police. The new part is for damage assessment that will allow you to deploy with a connective device and go to the house to send pictures and assessment to send to the EOC. We will show Mission X at the next meeting for a demonstration. For example, if the Sheriff would need to see what is going on in the EOC he can log in and see the entire EOC from his office. When there is a large event that is more than local jurisdiction we can let them see everything that our EOC is doing from a phone or tablet so they do not have to call all of the time or drive up for updates. That way different EOCs can integrate together.

R.C. said that he would like to take all of the notes he has to update the LEPC By-Laws and hand type them with the changes and present them at the next meeting. All in attendance agreed.

### EMS

Director of EMS Dylan Handley said that we are doing better than what we were doing. February 1<sup>st</sup> we added the truck back onto night shift. Karen has been working on a class with the hospital regarding Narcan and she will be training the Sheriff's Department to carry it and use it. The type the Sheriff's Office will carry is the one used nasally. The staffing is back where it should be but we do have a shortage of EMTs and Medics but we are working on it. There have been a lot of positive changes.

### CERT

Chuck Absten said that he talked to the State level CERT and basically had to start at ground level to get started again. We are waiting for the State to give approval.

Dennis Zimmerman said that we think that we are going to give the CERT group a vehicle. They are going to be a big asset to Mason County. We will get the information out in to the County to get new members too.

### **Facility Reports**

#### **AEP Mountaineer Plant**

Dave Thompson told Dylan Handley that the helipad located at Sporn Plant will not be locked anymore and it has a dog clip on it. They will still need to tell the Guards at Sporn Plant that they are using it. The new owners of Sporn have agreed to keep the helipad open and maintain it as a service to Mason County.

#### **Pleasant Valley Hospital**

Rex Troy said their interoperable radio is up and running thanks to R.C. Faulk. This is a needed backup communication for us.

He said that Sheriff Greg Powers' office had contacted them about sharps containers for law enforcement. He talked to management and they are going to give them to all of law enforcement in Mason County and they just need to bring them to the hospital when full. They will empty them or give them a new one and this will all be free.

Rex said that they are also going to put a kit together for heroin overdoses. We are doing this because our nurses are worried about getting stuck by a needle. We are going to get the needle stick gloves and the nasal narcan along with training for the nurses.

#### **ICL American Electric Power**

Rob Northup said that there is nothing new to report. He said they would like to offer to host the next meeting in June.

#### **AEP Environmental Support**

Nick Bostick said that AEP finally closed on the deal with Gavin and the other 3 plants. They sold a total of 4 plants together. He said that the other company is still looking at a couple of plants in Ohio.

#### **Amateur Radio**

Randy McGill said that they do have an Amateur Radio Station in EMA. We are working with the State to work on it digitally. It is completely loaded and we are hoping for some drills in the future to use it.

#### **Contact of Mason County**

Paula Gregory asked everybody that when they are doing their planning and policies that you don't forget what you are going to do to prevent rapes and attacks and what you are going to do to handle them. During large events the number of rapes and molestations happen more. Please remember to incorporate this into your policies.

#### **Meigs and Gallia LEPC**

Steve Wallis said that Gallia County had their exercise with an ammonia spill just north of Holzer Hospital and it went very well. The Hospital did their own exercise coinciding with this one. A lot of agencies were involved even the Regional Hazmat Crew were involved.

One of the things that was brought up in our meeting is that we really appreciated the Mason County LEPC attending the Gallia County LEPC meeting. We are hoping to have a tri-county exercise in the future. It has been about 4-5 years since we have did that.

Director of Meigs County EMA and LEPC Chairperson Jamie Jones said that they are going to have a full scale exercise involving a chlorine leak on May 13<sup>th</sup> which is a Saturday. They are hoping that somebody has a 150 pound chlorine cylinder kit that they can borrow for the drill and Rob Northup with ICL America said that he will check and see if they still have one that they can borrow.

#### Coast Guard

Commander Tanya Giles said that she wanted to thank everybody that helped with the incident at the locks and dam when a tug boat lost its tow and went up against the lock. If you had any notification issues, please be sure to let her know.

#### New Business

##### Mason County County-Wide Exercise 2016

Dave Thompson talked about the After Action Report (AAR) from the 2016 Mason County – County Wide Drill. We need groups to work on some items that we said that we would work on when discussing the AAR. We need to develop these groups and get volunteers. These are the people that volunteered during this meeting listed below:

**Training Committee:** Dennis Zimmerman, Karen Jones and Matt Gregg

**Communication:** R.C. Faulk and Scott Donnolly

**Planning for 2017 Exercise:** R.C. Faulk, Rex Troy, Steve Wallis, Lisa Gangwer, Jamie Jones, Dylan Handley and Joe Albert.

Dennis asked Lisa Gangwer to put out a note to find out what everybody's needs are for the exercise this year. Need to put out this note to LEPC members. Our Grant requires functional exercises and drills. We can have as many drills as we would like and then the functional exercise should be where we put all of these drills together to use for a functional drill. The Mothman Festival can be our functional exercise. Dave Thompson said that we are planning a table top for our annual exercise for 2017. We need to make plans for chemical emergencies in Mason County.

##### TIER II Electronic Submission

Dave Thompson said that we need a group to look at the TIER II and Commodity Flow Study. He asked the fire departments present if they were able to get into TIER II Manager and they said that they could not get into it. Dave told Greg Fuller that the feedback has been that there has been a lot of problems understanding where and how to get into TIER II Manager and use it. He said that other counties have said the same thing.

Dave Thompson did a presentation on what he knew about it and also said that he could come down to their fire departments and help them get set up if they would like him too. He said that we have the TIER IIs that were submitted and we will print out hardcopies for the fire departments and whoever needs them.

Group to work on the TIER II Reports TIER II Manager: Dave Thompson, Nick Bostick and Lisa Gangwer.

### HMEP Grant

Dave Thompson said that we are going to leave this open for future discussion.

### SERC Grant

We have to have this grant in by June. Melissa should be sending it in April to be completed for One Thousand Dollars (\$1000.00).

### Election of Information Officers

We are going to change the By-Laws to have the Information Officer/PIO position have a Primary and an Alternate. R.C. Faulk made a motion to approve and Lisa Gangwer seconded. All in attendance agreed.

Motion was made by R.C. Faulk and seconded by Dave Thompson to appoint Matt Gregg as the Primary Information Officer/PIO. All in attendance agreed.

Motion was made by Lisa Gangwer and seconded by Steve Wallis to appoint R.C. Faulk as the Alternate Information Officer/PIO in Matt Gregg's absence. All in attendance agreed.

### Good of the Order

Randy Brown with Mountaineer Plant gave a presentation on the dams at Mountaineer Plant and how you would deal with them in an emergency.

He said that they have Monitoring and Emergency Action Plans for the dams which in an emergency can help responders react most effectively and that the plan contains the following information:

- Introduction
- Map of the dam
- Part I – Monitoring and Inspection Schedule
  - A – Normal Conditions
  - B – Adverse Conditions
  - C – Standby Alert
  - D – Evacuation Conditions
- Part II – Emergency Action and Evacuation Plan
  - A – Notification of Agencies
  - B – Evacuation of Downstream Persons
  - C – Evacuation Map
- Part III – Post Evacuation
- Part IV – Administrative and Record Keeping
  - A – Signature and Distribution List
  - B – Inspection Records
- Appendix A – Unusual or Emergency Event Log
- Appendix B – List of Contacts

Next Meeting

The next meeting will be held on **Wednesday, June 21, 2017**.

**ICL America** has volunteered to host the meeting and provide lunch.

Motion to adjourn made by R.C. Faulk and seconded by Butch Leport. All in attendance agreed.

Meeting minutes completed by:

Lisa Gangwer

Secretary, Mason County LEPC

AEP Mountaineer Plant

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**Attendance for the March 15, 2017 Meeting:**

Lisa Gangwer	Dave Thompson
Robert Johnson	Greg Fuller
Stephen Duncan	Matthew Gregg
Scott Donley	Paula Gregory
Woody Moore	Butch Leport
Dennis Zimmerman	Steven Wallis
Jamie Jones	Nick Bostick
Randy McGill	Jeff Holstein
Kevin Nott	Jeremy Bryant
Kim Harbour	Paul Simon'
Rex Troy	R.C. Faulk
Jeremy Litchfield	Randy Brown
Chris Purdum	Sgt. M. L. Simpson
Sgt Joe Finnicum	Brian McCormick
Robert Northup	Karen Jones
Chuck Absten	Dylan Handley
Joe Albert	Sheriff Greg Powers
Commander Tanya Giles	